



# Haverling

LONDON BOROUGH

## LICENSING SUB-COMMITTEE BLACK MOTH BARBERS

### AGENDA

<b>10.30 am</b>	<b>Wednesday 31 January 2018</b>	<b>Council Chamber - Town Hall</b>
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Members 3: Quorum 2

**COUNCILLORS:**

Linda Trew (Chairman)  
Robert Benham  
Frederick Thompson

**For information about the meeting please contact:  
Taiwo Adeoye - 01708 433079  
taiwo.adeoye@onesource.co.uk**

## **Protocol for members of the public wishing to report on meetings of the London Borough of Havering**

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



**AGENDA ITEMS**

**1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS**

(if any) - receive

**2 DISCLOSURE OF INTERESTS**

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any interest in an item at any time prior to the consideration of the matter.*

**3 CHAIRMAN'S ANNOUNCEMENT**

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

**4 REPORT OF THE CLERK (Pages 1 - 6)**

Procedure for hearing – Licensing Act 2003

**5 APPLICATION FOR A NEW PREMISES LICENCE - BLACK MOTH BARBERS, 210 HORNCHURCH ROAD, HORNCHURCH, RM11 1QJ (Pages 7 - 46)**

Application for a premises licence made by Black Moth Barbers Ltd under section 17 of the Licensing Act 2003.

**Andrew Beesley**  
**Head of Democratic Services**

# LICENSING SUB-COMMITTEE

# REPORT

31 January 2018

**Subject Heading:**

**Procedure for the Hearing: Licensing Act 2003**

**Report Author and contact details:**

**Taiwo Adeoye (01708) 433079  
e-mail: taiwo.adeoye@onesource.co.uk**

Members are advised that, when considering application for a premises licence, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

## **1. Membership of the Sub-Committee:**

1.1 The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**

1.1.1 A member of the Licensing Committee will be excluded from hearing an application where he or she has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or

1.1.2 is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or

1.1.3 is a Ward Councillor for a Ward which is likely to be affected by the application or;

1.1.4 has a personal interest in the application.

## **2. Roles of other participants:**

2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.

2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

## **3. Location and facilities:**

3.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.

3.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

## **4. Notification of attendance:**

4.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

## **5. Procedural matters:**

5.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.

- 5.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

**Introduction of the application:**

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

**Documentary evidence:**

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 7 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

**Representations:**

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.
- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

#### **Cross-Examination:**

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only where it is necessary to assist it in considering the representations or application.

#### **Relevance:**

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

**The prevention of crime and disorder;**

**Public safety;**

**The prevention of public nuisance; and**

**The protection of children from harm.**

#### **6. Failure of parties to attend the hearing:**

- 6.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.



## **7. Adjournments and extension of time:**

7.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:

- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

## **8. Sub-Committee's determination of the hearing:**

8.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.

8.2 The Sub-Committee will normally make its determination and announce its decision at the end of the hearing.

8.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

## **9. Power to exclude people from hearing:**

9.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:

- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
- that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

## **10. Recording of proceedings:**

10.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

## **11. Power to vary procedure:**

11..1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.

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**Havering**  
LONDON BOROUGH

Licensing Officer's Report



## LICENSING SUB-COMMITTEE

## REPORT

31 January 2018

**Subject heading:**

**Black Moth Barbers  
210 Hornchurch Road, Hornchurch,  
RM11 1QJ**

**Report author and contact details:**

**Premises Licence Application  
Paul Campbell, Licensing Specialist  
Town Hall, Main Road, Romford  
licensing@havering.gov.uk  
01708 432777**

**This application for a premises licence is made by Black Moth Barbers Ltd under section 17 of the Licensing Act 2003. The application was received and accepted by Havering's Licensing Authority on 12<sup>th</sup> December 2017.**

### **Geographical description of the area and description of the building**

The is a single unit shop located on the North side of Hornchurch Road, approximately 47 metres east of Purbeck Road and 36 metres west of Southdown Road.

To assist the Sub-Committee further to the shops location it is about 700 metres east of Roneo Corner, 850 metres west of St Andrews Ward boundary and 1500 metres west of Hornchurch Town Centre.

The barbers shop is a terrace property located in a row of 13 shops all of these shops have residential flats above them.

Other properties along Hornchurch Road also have shops and businesses on the ground floor with flats above them, all other properties in the vicinity are residential.

A map of the area and a photograph of the shop are attached to my report.

### **Details of the application**

<b>Supply of Alcohol</b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>
Monday to Saturday	13:00	19:00

<b>Hours of opening of the Premises</b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>
Monday to Saturday	10:00	20:00
Sunday	10:00	16:00

### **Comments and observations on the application**

The applicant acted in accordance with regulations 25 and 26 of *The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005* relating to the advertising of the application. The required public notice was installed in the Romford Recorder on Friday 22<sup>nd</sup> December 2017.

For information

The nearest off licence to this venue is 54 metres away (Victory Off Licence)

The nearest pubs are the Harrow 400 metres west and the Crown 700 metres east

The applicant was emailed by Licensing Officer Kasey Conway on 12<sup>th</sup> December 2017 at 12:23hrs (the day the application was made, email attached) informing him that there was concern over the minimum amount of information in the operating schedule and referring him to the London Borough of Havering's Licensing Policy.

At the date of submitting my report (10/01/2018) no additional information or alteration of the application has been received by the Licensing Authority.

### **Summary**

There was one representation against this application from interested persons

This was one letter two persons named as objectors.

There were two representations against this application from responsible authorities.

Trading Standards, Licensing Authority

**From:** Kasey Conway  
**Sent:** 12 December 2017 12:23  
**To:** 'robspiggott@hotmail.com'  
**Subject:** Premises Licence Application

Dear Mr Piggott,

I have tried calling but you wasn't available. I won't be in the office now until tomorrow.

Your premises licence application has now been processed, the consultation period is due to end on the 08/01/2018, anyone who wishes to make a representation against the application, is welcome to do so during this period. I am slightly concerned by the minimum amount of information in your operating schedule, along with a lack of information on how you will address the licensing objectives. Based on the current application, I will be making a representation against your submission. I would advise that you read Havering's licensing policy and consider amending the current schedule.

You must advertise the application in a local paper within the next 10 days. You must also advertise a notice on blue paper at the address of the premises within the next 24 hours.

Regards

Kasey Conway  
Licensing Officer

**From:** Rob [mailto:robspiggott@hotmail.com]  
**Sent:** 03 January 2018 08:49  
**To:** Kasey Conway  
**Subject:** Re: Premises Licence Application

Re Blackmoth Barbers Ltd

Morning

I had a discussion with Sasha Taylor from trading standards yesterday. There are some items that need to be added to the operating schedule do I just those to you so they can be added ?

Also I know you have some concerns regarding this application would it be better to meet on the premises this week to have a better understanding

Rob Piggott

07884975429

Sent from my iPad

On 13 Dec 2017, at 11:00, Kasey Conway <[Kasey.Conway@havering.gov.uk](mailto:Kasey.Conway@havering.gov.uk)> wrote:

Dear Mr Piggott,

Please find a copy of the wording for the notice attached.

Regards

Kasey Conway  
Licensing Officer

**From:** Rob [mailto:[robspiggott@hotmail.com](mailto:robspiggott@hotmail.com)]  
**Sent:** 12 December 2017 18:24  
**To:** Kasey Conway  
**Subject:** Re: Premises Licence Application

Thanks for calling sorry I missed you I will call you tomorrow morning between 9 and 9.15

Rob Piggott

Sent from my iPhone

On 12 Dec 2017, at 12:23, Kasey Conway <[Kasey.Conway@havering.gov.uk](mailto:Kasey.Conway@havering.gov.uk)> wrote:

Dear Mr Piggott,

I have tried calling but you wasn't available. I won't be in the office now until tomorrow.

Your premises licence application has now been processed, the consultation period is due to end on the 08/01/2018, anyone who wishes to make a representation against the application, is welcome to do so during this period. I am slightly concerned by the minimum amount of information in your operating schedule, along with a lack of information on how you will address the licensing objectives. Based on the current application, I will be making a representation against your submission. I would advise that you read Havering's licensing policy and consider amending the current schedule.

You must advertise the application in a local paper within the next 10 days. You must also advertise a notice on blue paper at the address of the premises within the next 24 hours.

Regards

Kasey Conway  
Licensing Officer



Legal and Public Notices

**LONDON BOROUGH OF HAVERING**  
**ROAD TRAFFIC REGULATION ACT 1984, SECTION 16A**  
**THE HAVERING SPECIAL EVENT 'ROMFORD MARKET, KINGDOM OF THE ELVES, WINTER WONDERLAND AND FAIRGROUND'**  
**(TEMPORARY PROHIBITION OF TRAFFIC) 2017**

- The Council of the London Borough of Havering ("the council"), being the Highway Authority for the roads specified in the Schedule to this Notice ("the Roads") **HEREBY GIVES NOTICE** that on 13th December 2017 it made **THE HAVERING SPECIAL EVENT 'ROMFORD MARKET, KINGDOM OF THE ELVES, WINTER WONDERLAND AND FAIRGROUND 2017'** ("the order") the effect of which will be to temporarily prohibit vehicular traffic from entering, proceeding or parking in the length of the Roads as specified in column 1 of the table in the Schedule to this Notice.
- The Order shall come into operation on 13th December 2017.
- The prohibitions specified would only be operational at such times as described in column 2 of the table to the Schedule in this Notice and shall from time to time be indicated by the display of traffic signs on the street pursuant to Section 68 of the Road Traffic Regulation Act 1984.
- Nothing in the Order shall apply to anything done with the permission or at the direction of a police constable in uniform or a traffic warden.
- Nothing in the Order shall apply to any emergency vehicles.
- Nothing in the Order shall apply to any vehicle being used in connection with the Events.
- Nothing in the Order shall apply so as to prevent access to premises on or adjacent to the prohibited length of Roads insofar as such access is reasonably practicable having regard to the Event.
- Section 16c(1) RTRA states "A person who contravenes, or who uses or permits the use of a vehicle in contravention of, a restrictions or prohibition imposed by an order under section 16A of this Act shall be guilty of an offence." The maximum penalty on summary conviction is £1000.
- Alternative parking will be available for use and is identified in column 3 of the table to the Schedule in this Notice.
- Persons having a query concerning the Event or the proposed Order should contact on schemes@havering.gov.uk

**DATED this 22nd December 2017**  
**Published in Romford Recorder on Friday 22 December 2017**

**Daniel Fenwick, Director of Legal & Governance**  
 London Borough of Havering, Town Hall, Main Road, Romford RM1 3BD

**SCHEDULE**

Road/Length of Road to be closed	Date/Times	Alternative Parking
<p><b>MARKET PLACE</b></p> <p>The entire length of the road, to its junction with South Street and North Street.</p> <p><b>MARKET LINK</b></p> <p>From its junction with Ducking Stool Court to Market Place.</p>	<p><b>Between:</b></p> <p>21:00 hours on 13th December 2017 and 21:00 hours on 24th December 2017 or upon completion of the event, whichever is the sooner</p>	<p>Town Hall Car Park</p> <p>The Mercury Car Park</p> <p>Western Road Car Park</p> <p>Como Street, Car Park</p> <p>Angel Way Car Park</p> <p>Brewery Car Park</p> <p>Britannia Car Park</p> <p>Ducking Stool Court</p>

**NOTICE OF APPLICATION FOR A PREMISES LICENSE UNDER SECTION 17 OF THE LICENSING ACT 2003**

Notice is hereby given that Black Moth Barbers Ltd has applied for a premises licence in relation to 210 Hornchurch Road, RM11 1QJ to permit the provision of the following licensable activities: Sale of alcohol. Full details of the application can be inspected at the address noted below during normal business hours. A representation by any person or a responsible authority regarding this application can be made to: The Licensing Authority, Town Hall, Main Road, Romford RM1 3BD. Website: www.havering.gov.uk Such representations must be received in writing by: **8th January 2018**, clearly stating the grounds upon which the representation is made in relation to the four objectives of the Licensing Act 2003. It is an offence to knowingly or recklessly make a false statement in connection with an application. The maximum fine for which a person is liable on summary conviction for the offence is £5,000.00.

**Goods Vehicle Operator's Licence**

Hire Station Ltd of Fields Farm Road, Long Eaton, Nottingham NG10 3FZ is applying to change an existing licence as follows: To add an operating centre to keep 5 goods vehicles and 0 trailers at MEP Hire, Segro Industrial Park, Consul Avenue, Rainham RM13 8HY. Owners or occupiers of land (including buildings) near the operating centre(s) who believe that their use or enjoyment of that land would be affected, should make written representations to the Traffic Commissioner at Hillcrest House, 386 Harehills Lane, Leeds, LS9 6NF, stating their reasons, within 21 days of this notice. Representors must at the same time send a copy of their representations to the applicant at the address given at the top of this notice. A Guide to Making Representations is available from the Traffic Commissioner's office.

**Find a bunch of local florists**



Browse for businesses in your area with [www.localsearch24.co.uk](http://www.localsearch24.co.uk)

restaurants | accountants | bakers | bars | mechanics | taxis | electricians | beauticians

**TO ADVERTISE IN THIS NEWSPAPER PLEASE CALL OUR FRIENDLY TEAM NOW ON**

**0845 671 4460**

ARCHANT

**LONDON BOROUGH OF HAVERING**  
**NOTICE OF APPLICATIONS FOR PLANNING PERMISSION**

Notice is hereby given that the Council has received the following applications which need to be advertised for the reasons set out below:

**Application: P1800.17**  
**Location:** Whitepost Farm, Ockendon Road, Upminster  
**Development:** Demolish single storey office building and erect a two storey office building on the same building footprint.  
**Applicant:** V.F.Shore and Associates  
**Reasons:** The application is contrary to the Metropolitan Green Belt Policies of the Core Strategy and Development Control Policies Development Plan Documents.

**Application: P1852.17**  
**Location:** Rydal Mount North Road, Havering-atte-Bower, Romford  
**Development:** Demolition of rear single storey conservatory and demolition of single storey utility room on flank elevation facing Wakefield. Remodelling of existing loft conversion roof from hipped to gable end with two proposed dormer windows to street elevation. Proposed single storey rear extension to replace existing conservatory.  
**Applicant:** Mr & Mrs I Eastwell  
**Reasons:** The application is contrary to the Metropolitan Green Belt Policies of the Core Strategy and Development Control Policies Development Plan Documents.

**Application: P1930.17**  
**Location:** Meadow Rise land adj Maricot Church Road, Romford  
**Development:** Variation of conditions 1 - temporary, 3 - personal to include named resident dependants and 4 - restoration of planning application P1355.14  
**Applicant:** Ms R BROWN  
**Reasons:** The application is contrary to the Metropolitan Green Belt Policies of the Core Strategy and Development Control Policies Development Plan Documents.

**Application: P2015.17**  
**Location:** 67 Shepherds Hill, Harold Hill, Harold Wood  
**Development:** Demolition of existing garage. Proposed single storey rear extension  
**Applicant:** Mr & Mrs Clark  
**Reasons:** The application is contrary to the Metropolitan Green Belt Policies of the Core Strategy and Development Control Policies Development Plan Documents.

Application details, including the plans, can be viewed online at [www.havering.gov.uk/planning](http://www.havering.gov.uk/planning) or at the Planning reception, located in the Public Advice and Service Centre (PASC), accessed via the Liberty Shopping Centre, Romford, between 9am and 11am, Monday to Friday, except for the last Wednesday of each month when the reception is closed.

If you wish to comment on an application, please use the online comment form available on the Council's web site or alternatively write to Development, 5th Floor, Mercury House, Mercury Gardens, Romford, RM1 3SL quoting the application number and location. Comments must be received within 21 days from the date on this notice. Please note that members of the public are entitled to see and take copies of any comments you make and your comments may also be available to view on the internet.

**Development & Building Control**  
**DATED this 22nd December 2017**  
**Published in Romford Recorder on Friday 22 December 2017**

**CONDITIONS OF ACCEPTANCE OF ADVERTISEMENTS**

- IMPORTANT: These Conditions contain an indemnity if You breach Your warranties to Us.
- General
  - These Conditions apply to any advertisement which You have asked Us to publish on Your behalf in a Title (the "Advertisement") and by making such an offer (an "Order") You agree to be bound by these Conditions in that respect.
  - These Conditions override any terms stipulated by You on order forms or elsewhere unless We accept those terms in writing. If we do so, these Conditions will apply except to the extent that they are inconsistent with anything so agreed by Us.
  - Definitions  
 "We" and "Us" means, and "Our" refers to, the Company which is the publisher of the Title in which You have asked Us to publish Your Advertisement.  
 "Title" means any publication or Website which We publish.  
 "Your" means, and "Your" refers to, the person placing the Order with Us and where that person is an advertising or other agency placing the Advertisement on behalf of their client that agency agrees that it has placed the Order as principal.
  - Orders
  - We may insist on You submitting Your Order in writing and if We do so You will not be deemed to have placed an Order until We receive it in writing. If We do not insist that You submit Your Order in writing it is deemed to be placed when the initial Order is made, subject to the terms and conditions below. If You deliver copy instructions to Us, We may treat this as an Order unless it is clearly marked as 'not constituting an Order'.
  - We will notify You if We do not accept Your Order within 3 working days of receiving it. Publication of the Advertisement will mean We have accepted the Order.
  - We are not obliged to accept Your Order or to publish any Advertisement placed by You and cannot guarantee insertion, special position, the date or the classification of any such Advertisement, or the distribution of the Title. We will not be liable for any loss or damage incurred as a result of Our failure in these respects. We may reject any Order (in whole or part) prior to (any) publication by notice to You and (to the extent rejected) We will refund any pre-payment in that case but will have no further liability.
  - We may carry forward an Advertisement not inserted to the next suitable issue of a Title.
  - If You place an Order but fail to provide copy/artwork by the publication deadline, We may repeat any previous relevant Advertisement from You for which We have copy, or use a filler, and charge You the full price of Your Order in any event.
  - Advertising standards, legal obligations and third party rights
  - You confirm and warrant to Us that the copy You provide and the publication by Us of an Advertisement pursuant to an Order will:
    - be legal, decent, honest and truthful;
    - not result in a breach of any relevant Code of Practice, including other provisions of the Advertising Standards Code of Practice;
    - not breach any legislation;
    - not be defamatory;
    - not infringe any copyright, trademarks or other legal rights of any person or company and that You have received any consent needed to refer to or portray people (expressly or impliedly) in the Advertisement;
    - when appearing on any Archant Website will not contain hyperlinks or metatags linking to the advertiser's own Website unless express prior permission has been granted by Archant.
  - You agree:
    - to indemnify Us in respect of all costs, damages and other charges We incur or to which We are subject as a result of publication of any Advertisement pursuant to Your Order where there is a breach of any warranty given by You to Us;
    - not to be in breach of contract in relation to the Order/Advertisement;
    - that We may store, reproduce and distribute copy relating to any Advertisement, including by electronic means;
    - that We may without notice or warning destroy any box office correspondence or communication received in response to an Advertisement which We think inappropriate to deliver;
    - that We accept no liability in respect of any loss or damage alleged to have arisen through delay in forwarding or omitting to forward replies to box numbers to the advertiser (however caused);
    - that We may liaise with the police and/or any other relevant authority in relation to any Order/Advertisement or any response to any of them We receive (including passing on Your details);
    - that We may record and use Your details to perform Our obligations under these Conditions and publish Your Advertisement (including by passing them to other group companies and/or sub-contractors as reasonably necessary to do so);
    - if You are an agency acting for a client, that We may provide a proof of the Advertisement direct to the client for approval by whatever means We deem appropriate;
    - that We may hold Your details on record for a reasonable period and contact You for future advertising opportunities which We believe may be of interest to You;
    - that any material submitted by You is held by Us at Your own risk and should be insured by You against loss or damage from what ever cause. We reserve the right to destroy without notice all such property after the date of its last appearance in an advertisement unless You have given written instructions to the contrary;
    - that You acknowledge that We shall have no liability for any variation of up to 10% in the final published size of any advertisement.
  - Cancellation
  - We are not obliged to accept a cancellation request (which We may require to be made in writing). All magazine cancellations must be made in writing at least one calendar month prior to the publication date. All other cancellations should be made within four working days of publication.
  - If we accept a cancellation for part of a series of Advertisements, We may surcharge You for any insertions in that series which are not cancelled.
  - Artwork
  - We retain copyright (and any other intellectual property rights) in all Our artwork, copy and other materials in any Advertisement (even if combined with any of Your copyright materials). In addition, You agree that We own the copyright in the typographical arrangement of all Advertisements. No copy in any form will be returned unless agreed in writing by Us at the time of placing the Order.
  - We will not be liable for accidental loss or damage to Your copy, including artwork and photographs, in any format. Accordingly, Our liability for non-accidental damage to Your copy will be limited to the value of the medium in which they are embodied.
  - Errors, omissions or inaccuracies in Advertisements
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    - any error (including but not limited to spelling and text errors), misprint, inaccuracy or omission in Advertisements, a proof of which has been agreed by You;
    - any error (including but not limited to spelling and text errors), misprint, inaccuracy or omission in an Advertisement, if that error is notified to Us more than one week after its publication;
    - any error (including but not limited to spelling and text errors) misprint, inaccuracy or omission in a second or subsequent Advertisement in a series;
    - any error (including but not limited to spelling and text errors) misprint, inaccuracy or omission in an Advertisement which does not detract from the essence of that Advertisement.
  - Where We acknowledge an error (including but not limited to spelling and text errors) misprint, inaccuracy or omission We will, at Our choice, either publish the corrected Advertisement, or issue You a credit note to a value not exceeding the price of the Advertisement and this will be the limit of Our liability in respect of the error, misprint, inaccuracy or omission.
  - Payment
  - Except where We state otherwise, all prices are exclusive of VAT.
  - You will pay for an Advertisement on placing an Order, unless credit terms have been agreed. You will be sent an invoice unless You have pre-paid (or a direct debit arrangement is in place), in which case You will only be sent an invoice if You request one.
  - Credit terms are that payment is due seven days from the date of invoice, unless You apply for, and We grant, a monthly account.
  - A query on an item on an invoice issued by Us will not affect the time at which You are liable to pay the sum of that or any other invoice issued by Us.
  - If You do not pay a rest due to Us by the due date, all sums due by You to Us become payable on the due date for the sum not paid and We may suspend further advertising for You and charge You suspension and interest according to the Late Payment of Commercial Debts (Interest) Act 1998.
  - Applicable Law
  - Nothing in these conditions shall exclude or limit Our liability for death or personal injury caused by Our negligence, for Our fraud or otherwise to the extent it would be illegal to do so.
  - These Conditions shall be governed by and construed in accordance with the laws of England and Wales.



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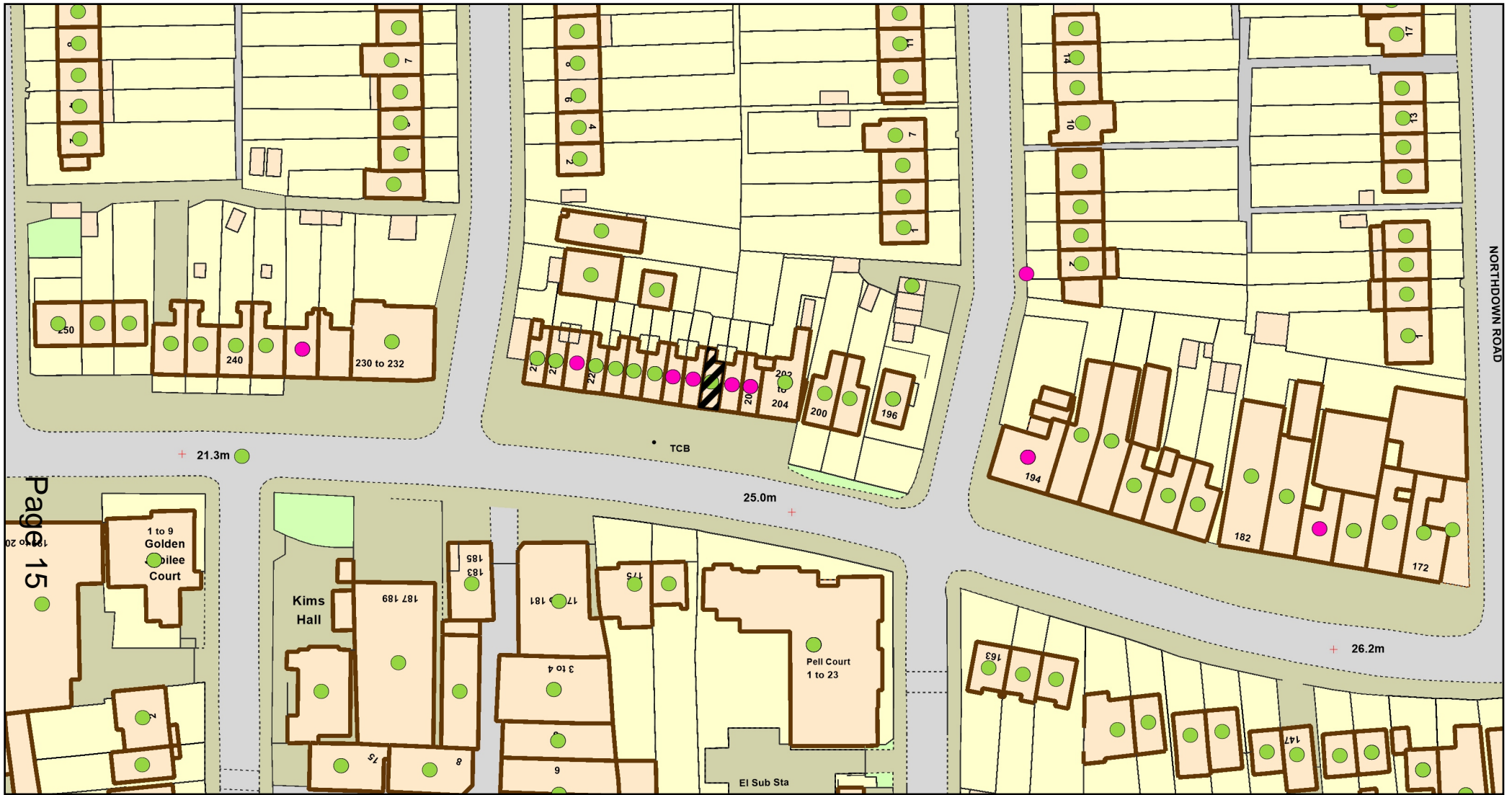
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**Havering**  
LONDON BOROUGH

Map of the area



**Black Moth Barbers**







**Scale: 1:1000**  
**Date: 05 January 2018**  
**Size: A4**



 London Borough of Havering  
 Town Hall, Main Road, Romford, RM1 3BD  
 Tel: 01708 434343

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 Ordnance Survey 100024327

Google Maps 173 Hornchurch Rd



Image capture: Sep 2015 © 2018 Google

Hornchurch, England

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Street View - Sep 2015





**Havering**  
LONDON BOROUGH

Copy of Application

\* required information

### Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

\* First name

Robin

\* Family name

Piggott

\* E-mail

Main telephone number

Include country code.

Other telephone number

01708459171

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

Is your business registered in the UK with Companies House?

Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

8239836

Business name

Black Moth Barbers Ltd

If your business is registered, use its registered name.

VAT number

- None

Put "none" if you are not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 21**

**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 21**

**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)



Continued from previous page...

**Address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Contact Details**

E-mail

Telephone number

Other telephone number

\* Date of birth  /  /   
dd mm yyyy

\* Nationality  Documents that demonstrate entitlement to work in the UK

**Section 5 of 21**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  01 /  12 /  2017  
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

**Continued from previous page...**

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

Yes  No

**Section 7 of 21**

**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

Yes  No

**Section 8 of 21**

**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

Yes  No

**Section 9 of 21**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

Yes  No

**Section 10 of 21**

**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

Yes  No

**Section 11 of 21**

**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

Yes  No

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Continued from previous page...

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes

No

**Section 14 of 21**

**LATE NIGHT REFRESHMENT**

Will you be providing late night refreshment?

Yes

No

**Section 15 of 21**

**SUPPLY OF ALCOHOL**

Will you be selling or supplying alcohol?

Yes

No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises     Off the premises     Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth

/  /   
dd      mm      yyyy

*Continued from previous page...*

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="20:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="10:00"/>	End	<input type="text" value="16:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

**Continued from previous page...**

List here steps you will take to promote all four licensing objectives together.

Generally vigilant and DPS to be on premises at all time

b) The prevention of crime and disorder

In view of the nature of the business and the maximum numbers of people likely to be involved, this is a fairly low key situation. However we will be vigilant both inside and outside the premises.

c) Public safety

Maximum of 20 people at any one time. Risk assessment to be undertaken.

d) The prevention of public nuisance

Only open until 8.00pm, maximum of 20 persons (including staff) in shop at any one time.

e) The protection of children from harm

Gentlemens barbers, no children allowed.

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full birth** or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.



**Continued from previous page...**

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

## **Section 20 of 21**

### **NOTES ON REGULATED ENTERTAINMENT**

**Continued from previous page...**

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

**Continued from previous page...**

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

**Section 21 of 21**

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 - £100

Band B - £4301 to £33000 - £190.00

Band C - £33001 to £87000 - £315.00

Band D - £87001 to £125000 - £450.00\*

Band E - £125001 and over - £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee.

Band D - £87001 to £125000 - £900.00

Band E - £125001 and over - £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls, or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by Central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number of attendance at any one time.

Capacity 5000 to 9999 - £1,000.00

Capacity 10000 to 14999 - £2,000.00

Capacity 15000 to 19999 - £4,000.00

Capacity 20000 to 29999 - £8,000.00

Capacity 30000 to 39999 - £16,000.00

Capacity 40000 to 49999 - £24,000.00

Capacity 50000 to 59999 - £32,000.00

Capacity 60000 to 69999 - £40,000.00

Capacity 70000 to 79999 - £48,000.00

Capacity 80000 to 89999 - £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

100.00

**DECLARATION**

**Continued from previous page...**

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/havering/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

**OFFICE USE ONLY**

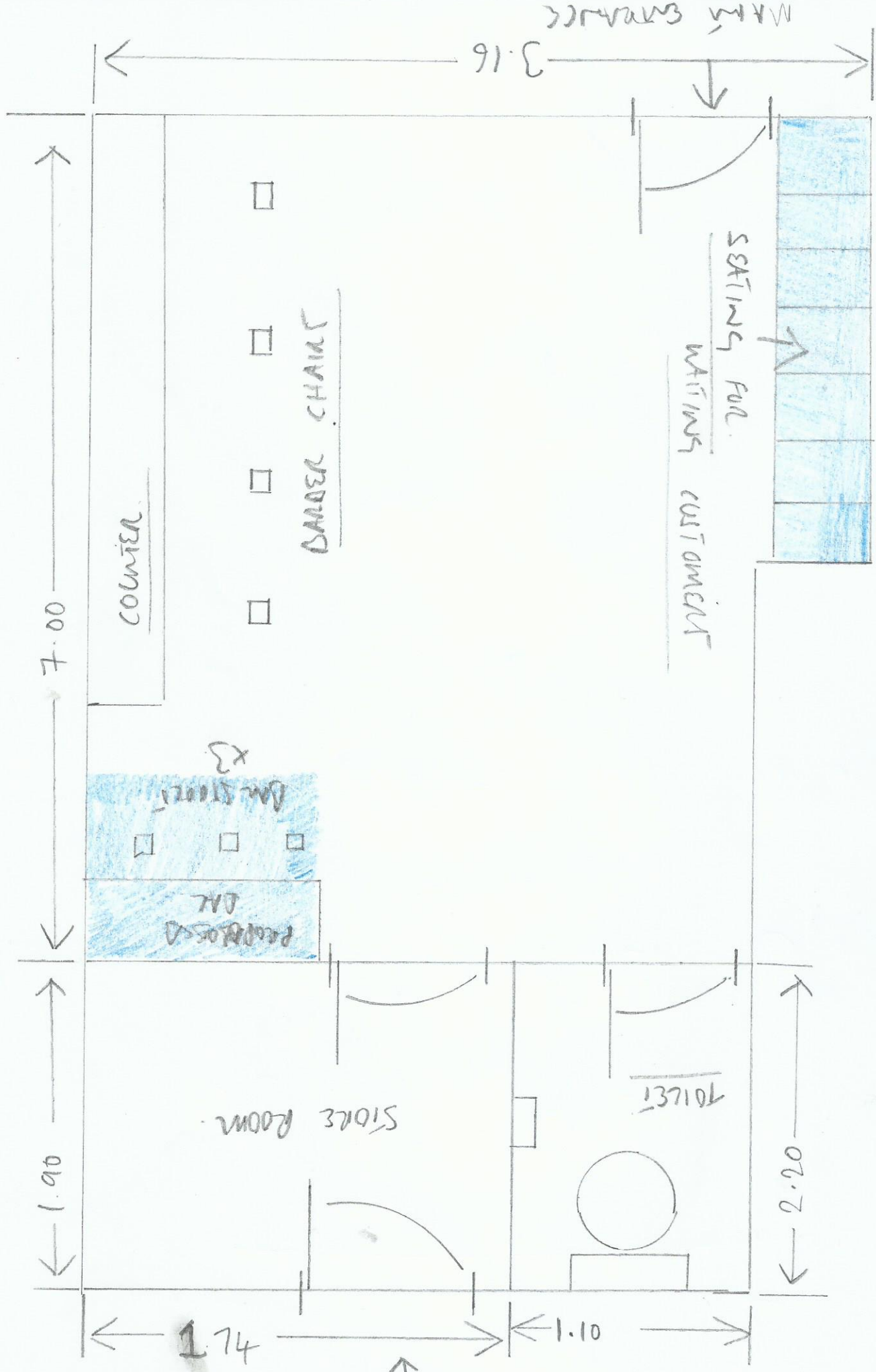
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Is Digitally signed	<input type="checkbox"/>

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**Haverling**  
LONDON BOROUGH

## Plan



Proposed Dimensions Area



**Havering**  
LONDON BOROUGH

Interested Party



MR & MRS ROAST

210A MORN MURCH ROAD

MORN MURCH

ESSEX

RM11 105

30.12.17

LICENSING OFFICER

DEAR KASEY CONWAY

With reference to the letter regarding Licensing Reference KPC/019791, we live directly above the premises involved, we feel this would have a direct impact on the way we live.

We are on the understanding that there will be no monitoring on how many people will be there, also drinking before and after time.

The shop itself is a small premises, there is no sound proofing between the shop and us.

Thanking you  
Yours faithfully  
MR & MRS ROAST



**Havering**  
LONDON BOROUGH

Representation from  
Responsible Authorities

## Licensing Act 2003 Responsible Authority representation

This representation is made by a responsible Authority for the London Borough of Havering concerning an application for a temporary event notice for the premises as detailed below.

**Premises Name and address:** Black Moth Barbers, 210 Hornchurch Road, Hornchurch, RM11 1QJ

**Your Name:** Kasey Conway

**Organisation name/name of body you represent:** London Borough of Havering/Licensing

**Your Address:** C/O, Town Hall, Main Road, Romford, Essex, RM1 3BD

**Email:** Kasey.conway@havering.gov.uk

**Contact telephone number:** 01708 432555

**Summary of Objection:** Objection to an application for a new premises licence based upon the 4 licensing Objectives and lack of detail within the application.

### Policy Considerations

#### 4.1 The licensing objectives

The prevention of crime and disorder

Public safety

The prevention of public nuisance

The protection of children from harm

are at the heart of the licensing regime. Applicants must demonstrate in their operating schedules as part of an application how they will address each objective. The Licensing Authority will make decisions about applications, variations and reviews based on the promotion of the same objectives. Those making representations to the Licensing sub-committee must base them on the Licensing objectives.

**4.2** It is for these reasons that Havering is keen to see complete, detailed and meaningful operating schedules that will enable all parties to understand what is being sought by an application, and if granted how the premises will operate. In completing the operating schedule, applicants are expected to have regard to this Statement of Licensing Policy which sets out the expectations of the Authority as to the steps that are appropriate for the promotion of the licensing objectives.

**4.3** The completion of a full and detailed operating schedule will give those reading the application greater confidence that the applicant seeks to make a positive contribution and is demonstrating a commitment to both those living in the vicinity and the licensing objectives.

**4.8** The failure by an applicant to clearly and fully demonstrate in the operating schedule that they have properly considered the promotion of the four licensing objectives is a legitimate concern should the application come before the Licensing sub-committee.

## **7.0 Standards of Management.**

The Operating schedule

Licensing Policy 8

When assessing the applicant's or licensee's ability to demonstrate a commitment to high standards of management the Licensing Authority will take into account whether the applicant or licensee:

- Can demonstrate comprehensive knowledge of best practice
- Has sought advice from the responsible authorities
- Has implemented any advice that has been given by the responsible authorities
- Is able to understand verbal and written advice and legal requirements
- Can demonstrate knowledge of the licensing objectives, relevant parts of the Licensing Policy and their responsibilities under the Licensing Act 2003
- Is able to run their business lawfully and in accordance with good business practices
- Is able to demonstrate a track record of compliance with legal requirements.

### **Licensing Policy 19**

The Licensing Authority will require consideration of measures to protect children from harm to be reflected in the operating schedule where applicants identify the need, having regard to their type of premises or licensable activities. Applicants for premises licences and club premises certificates authorising the admission of children without accompanying responsible adults will be required to submit a safeguarding children protection Policy detailing the steps to be taken to ensure that children in their charge will be protected from harm when on licensed premises or engaged in activities relating to the licence.

### **Licensing Policy 20**

The Licensing Authority is committed to tackling the illegal sale of alcohol to children, including proxy sales when adults buy alcohol for children. Premises within 400 metres of schools or colleges should consider licence conditions to control the products offered for sale and on display in windows. It expects licensees to implement measures to Challenge 25 standard to reduce the likelihood of underage sales from their premises and will take appropriate action, including review of licenses, where sales persist.

## **Representation**

The application was originally submitted on the 3<sup>rd</sup> of November 2017 but did not include the correct fee or a plan of the premises. I spoke with Mr Piggot, informing him that the application could not be processed. He informed me that he would produce a premises plan shortly and forward this onto myself. That was the last I heard from Mr Piggot until the correct documents were provided on the 12<sup>th</sup> December 2017. When the application and premises plan did arrive, the application fee was incorrect.

Once the application had been processed, it was clear that the application was minimal in content and offered very little in terms of how they would meet the 4 licensing objectives. I emailed Mr Piggot and advised that he look at Havering's licensing policy and re-submit an updated schedule, addressing the 4 four licensing objectives, otherwise I would submit representation against the application. I never received a response in relation to my email.

The premises at 210 Hornchurch Road, is a men's barber shop and sits just outside of Hornchurch Town Centre.

If the licence is granted as per the application, customers will potentially be able to use the premises as a bar to consume alcohol, then, at the end of the licensed period move onto

other licensed premises with a later licensing hour to finish off their evening, with the potential to cause issues at those venues.

Once the licence is granted, the venue will be permitted under the licensing deregulations to have live and recorded music up until 23:00hrs.

The premises will also be able to apply for an automatic entitlement of up to 2 gaming machines.

There is no mention of an age verification policy within the application, which would help to comply with the protection of children from harm objective. The application does not mention anything in relation to staff training, when identifying individuals who may be or even look under age.

If the venue is a Barber shop and the licence is granted without appropriate conditions, such as alcohol being ancillary to a customer paying for a haircut, it could be transferred at a later date to someone who wishes to turn the venue into a bar, which may cause problems at a later date.

### **Conclusion**

This application causes the licensing authority concern for the reasons detailed above. The operating schedule as submitted appears inadequate to support the premises' intended usage as a barbershop. The applicant was advised to look at Havering's licensing policy and re-submit an updated operating schedule, which seems to have been ignored. It has not been made clear how the storage of alcohol will be managed, how it will be dispensed and what provisions will be put in place to supervise peoples conduct when on the premises.

We have a high standard that we expect from all applications within Havering and it is my opinion that this application falls well below that standard. Given these concerns we have little confidence that the business operators have a sufficiently diligent approach to promoting the licensing objectives. Consequently we are unable to support this application at this time.

If refused and if the applicant wishes, they can make a new application, complete with a full operating schedule. It can tell the public and responsible authorities exactly what they will do to address the licensing objectives. Appropriate conditions can be offered in the application so that problems do not arise in the future if the licence is transferred to another person/body.

### **Complaint and Inspection History (if applicable)**

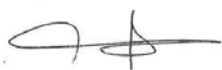
**N/A**

### **Other documents attached**

Email out to Mr Piggot 12/12/2017

Email In from Mr Piggot 03/01/2018

Signed



Dated: Wednesday 3<sup>rd</sup> January 2018



**Havering**  
LONDON BOROUGH

**Public Protection  
Trading Standards**

London Borough of Havering  
Town Hall  
Main Road  
Romford  
RM1 3BD

London Borough of Havering  
Licensing Team  
Mercury House  
Mercury Gardens  
Romford  
RM1 3SL

t 01708 433479  
e [sasha.taylor@havering.gov.uk](mailto:sasha.taylor@havering.gov.uk)  
text relay 18001 01708 433479  
Date 04/01/2017

[www.havering.gov.uk](http://www.havering.gov.uk)

Dear Sir/Madam

**Licensing Act 2003**

**Black Moth Barbers LTD, 210 Hornchurch Road Hornchurch RM11 1QJ**  
Registration number 8239836

I write in relation to the application for the above mentioned premise licence this service would like to make representations please see accompanying document.

I trust this representation is self explanatory. If however there are further queries regarding this matter please telephone on 01708 433479.

Your faithfully

**Sasha Taylor**  
**Trading Standards Specialist**



### **Licensing Act 2003 Responsible Authority representation**

**This representation is made by a responsible Authority for the London Borough of Havering concerning a licence application for the premises as detailed below.**

**Premises Name and address:**

**Your Name:** \_ Sasha Taylor

**Organisation name/name of body you represent:** Trading Standards

**Your Address:** \_\_Mercury House, Mercury Gardens, Romford, RM13SL

**Email:** \_\_Sasha.taylor@havering.gov.uk

**Contact telephone number**\_01708 433479

#### **Policy Considerations**

##### Licensing Policy 8

When assessing the applicant's or licensee's ability to demonstrate a commitment to high standards of management the Licensing Authority will take into account whether the applicant or licensee:

- Can demonstrate comprehensive knowledge of best practice
- Has sought advice from the responsible authorities
- Has implemented any advice that has been given by the responsible authorities
- Is able to understand verbal and written advice and legal requirements
- Can demonstrate knowledge of the licensing objectives, relevant parts of the Licensing Policy and their responsibilities under the Licensing Act 2003
- Is able to run their business lawfully and in accordance with good business practices
- Is able to demonstrate a track record of compliance with legal requirements.

##### Licensing Policy 10

The Licensing Authority expects licensees to operate to the highest standards of management, and to cooperate with responsible authorities to prevent:

- The sale of alcohol to underage children;



- Drunkenness on premises;
- Irresponsible drinks promotions.

### Representation

After reading the application for this premises licence I feel that in it's current state it does not address our concerns with regards to the licensing objective 'protection of children from harm'.

I would ask the licensing sub-committee to add the following as conditions on the licence if it is granted.

"All staff to be suitably trained in relation to prevent underage sales and training must be documented. Training will be refreshed every six months."

"A challenge 25 policy will be operated as the proof of age policy. Only photographic identification will be accepted such as a driving licence or passport. A refusal book will be kept as part of the incident book."

To implement a written training record for each staff member and document evidence of regular refresher training with regards to prevention of underage sales of alcohol.

The link below is an online course that staff receive a certificate once completed.

<https://www.virtual-college.co.uk/courses/retail-courses/prevention-of-underage-sales>

### Complaint and Inspection History (if applicable)

Not applicable

### Other documents attached

Signed



dated 4/1/17

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